



Job Description

Title: Crisis Response Advocate

Program: Response Services

Hours: Regular scheduled on-call

Supervisor: Director of Response Services

Status: Non exempt

Compensation: \$25.00 per hour of worked time on a call + \$2.50 stipend pay for on-call hours, this position is paid holidays they are scheduled to work.

Position Summary:

This position is responsible for being a responder to a sexual assault hospital response dispatched by Unified Response Group in Multnomah County. It is expected that this position maintains confidentiality, boundaries, and advocacy to the survivor they are working with. Understanding the balance between advocacy for the participant and the working relationship with system based partners is also expected of this position.

This position is predominantly in-person for scheduled shifts, staff meetings and some events. Organization meetings, and administrative projects will be hybrid. Confidentiality will be required while working from home. All positions are required to pass annual background checks to be contract compliant with our funder Oregon Department of Justice.

Specific Responsibilities:

- Provide back-up support for in-person sexual assault medical advocacy at local hospitals on a rotating schedule
- Able to respond to dispatched location within an hour.
- Maintain data and information for every participant worked with within one business day
- Provide 5 services to all survivors while upholding Call to Safety's *Promising Practices*:
 - Needs assessment
 - Provide emotional support
 - Offer information and referrals to community services using warm transfers when possible
 - Assist with safety planning and brainstorming available options
 - Provide crisis intervention as needed
- Maintain boundaries to the standards expected by Call to Safety when engaging with

participants, community partners, and systems based partners.

- Challenge the mentality of scarcity, educate about and interrupt rape culture, and advocate for the betterment of your participant's needs.

General Responsibilities – as a member of the Call to Safety staff, you are expected to assist with the following, as needed:

- Attend monthly staff meetings, supervision meetings, and occasional retreats
- Challenge the systemic oppression of nonprofit industrial complex and the inherent and intentional structures of white supremacy for the betterment of our community internally and externally
- Other duties as assigned

Qualifications – Required:

- Commitment to creating a healthy work environment that is dedicated to ending domestic and sexual violence and other forms of oppression
- Philosophy compatible with Call to Safety Mission statement
- Commitment and enthusiasm for continual growth and learning, including assessing and addressing vicarious trauma in yourself and team members
- Ability to coordinate with many people with varying skills and abilities
- Demonstrated ability to problem solve and be proactive
- Ability to prioritize a multitude of tasks and handle a variety of projects simultaneously
- Ability to maintain a high level of confidentiality for safety of survivors and staff
- Strong computer technology skills, including Microsoft Access, Excel, Outlook and Word. Ability to learn new technology systems and implement within scope of duties

Qualifications – Strongly Preferred:

- Lived experience in historically and intentionally oppressed populations including but not limited to the communities served by Call to Safety.
- Fluency in a language in addition to English
- Valid driver's license, access to a car, and proof of insurance

Employee Signature

Date

Executive Director

Date