



## Job Description

<b>Title:</b>	Back-Up Advocate
<b>Program:</b>	Advocacy Program
<b>Supervisor:</b>	Director of Services
<b>Hours:</b>	Varies
<b>Compensation:</b>	\$2.08 per hour for being on back-up and \$16.25 per every hour you are called to work.

**Position Summary:** This position is responsible for being the first responder to a sexual assault hospital response. Back-up advocates are also responsible for covering the crisis line during backup shifts if scheduled staff are unable to respond and providing backup support to crisis line advocates.

All persons of every race, ethnic background, spiritual belief, economic status, gender identity sexual orientation, age or personal ability, are equally affirmed into membership, leadership and employment at Call to Safety and are joyfully welcomed.

### Backup Responsibilities:

- Provide back-up support for in-person sexual assault medical advocacy at local hospitals on a rotating schedule
- Provide back-up support for the crisis line on a rotating schedule
- Provide 5 services to all survivors while upholding Call to Safety's *Promising Practices*:
  - Needs assessment
  - Provide emotional support
  - Offer information and referrals to community services using warm transfers when possible
  - Assist with safety planning and brainstorming available options
  - Provide crisis intervention as needed
- Answers Call to Safety's crisis line when crisis line coverage is required
- Provide compassionate and professional advocacy in-person and over the phone to participants
- Complete hospital response paperwork and submit paperwork within one business day

### Qualifications – Required:

- A minimum of one year domestic and sexual violence advocacy experience.
- Recent experience (within past two years) working with survivors of domestic and sexual violence
- Philosophy compatible with Call to Safety mission statement, especially to include:
  1. Experience with and knowledge of domestic and sexual violence
  2. Understanding of oppression and how it supports interpersonal violence

3. Value social justice and work to change attitudes in the community by making domestic and sexual violence global issues
  4. Understanding of the impact of domestic and sexual violence trauma
- Strong organizational abilities and team participation skills
  - Ability to work well with a variety of people from diverse backgrounds
  - Excellent verbal and written communication skills
  - Demonstrated ability to problem solve, be proactive, and to prioritize a variety of projects simultaneously
  - Flexibility and the ability to work on multiple tasks simultaneously
  - Commitment to building a multi-racial, diverse team
  - Ability to maintain confidentiality
  - Ability to work with Call to Safety staff as a team member
  - Strong computer technology skills, including Microsoft Excel and Word. Ability to remain up to date on current technology systems, learn new technology systems and implement within scope of duties.

**Preferred Qualifications:**

- Previous completion of a 40-hour Domestic and Sexual Violence Advocacy Training
- Individuals who are bilingual and/or bicultural
- Knowledge or experience in the sex industry