



Job Description

Title: Director, Board of Directors
Elected: by Call to Safety Membership
Hours Per Month: 8 - 10 hours per month
Term: Two Years

Purpose: The Board of Directors is responsible to the membership of Call to Safety for the sound fiscal and program management of the agency. As an ambassador to the community, the Board of Directors strives *to support and promote Call to Safety's mission to end domestic and sexual violence by providing confidential support services and education to empower our community.*

RESPONSIBILITIES OF THE BOARD OF DIRECTORS

1. Monitor the agency's fiscal and program operations to ensure compliance with government statutes and binding agreements.
2. Select, work with, and evaluate the Executive Director who is in charge of the day-to-day operations.
3. Provide active support for the fundraising and other resource development activities of the organization.
4. Participate in long-range, strategic planning for the agency.
5. Evaluate and develop policies and procedures governing the agency.
6. Uphold the By-laws, policies and philosophy of Call to Safety as established by the membership.

RESPONSIBILITIES OF INDIVIDUAL DIRECTORS

1. Serve as an ambassador of Call to Safety, by promoting the organization's name, image and mission throughout the community.
2. Commit 8-10 hours per month to Board-related activities, including Board and committee meetings, special events, and fundraising activities.

3. Actively participate in and attend all board meetings and membership in at least one committee or work group per year.
4. Develop and maintain a working knowledge of the agency, in particular, services provided to the community.
6. Complete all required Basic Advocacy Training (BAT) trainings over the course of the first year of membership with the Call to Safety Board of Directors while actively seeking additional opportunities to further one's professional board development.
7. Bring personal and professional training, skills and experience to all board decisions and help to mentor and develop leadership opportunities for Call to Safety membership.
8. Be a supporting member of the organization through financial and in-kind donations; and by supporting Call to Safety's annual fundraising event through ticket sales and assisting with corporate sponsorship solicitation.

DESIRED QUALIFICATIONS

1. Commitment to ending violence in all its forms, especially to include a dedication towards anti-racism.
2. Knowledge and understanding of the causes and repercussions of domestic and sexual violence.
3. Fundraising and/or management experience.
4. Prior work with a social justice or community service organization.

All persons of every race, ethnic background, spiritual belief, economic status, gender identity, sexual orientation, age or personal ability, are equally affirmed into membership, leadership and employment at Call to Safety and are joyfully welcomed.